

**CHHATTISGARH STATE POWER DISTRIBUTION  
COMPANY LTD.**

(A Government of Chhattisgarh Undertaking) (Successor Company of CSEB)

No. ED/AR/PUR/NIT/ 2468

Ambikapur: Dated:-

03 MAR 2025

**NOTICE INVITING TENDER**

**SUB:-Tender for Outsourcing of CA firm for e-filing of TDS and other TDS related works of employees of CSPDCL Ambikapur Region for One Year.**

Please arrange to send your lowest quotation in the sealed envelope superscribing quotation either by hand or by post on or before.....24-03-2025.....Subject to following term & conditions:-

S/n	Particulars of item	Qty	Earnest money
01	Outsourcing of CA firm for e-filing of TDS and other TDS related works of employees of CSPDCL Ambikapur Region for One Year.	22 TAN	2000/-

**Pre-qualifying Requirement :-**

1. The firm should have been registered with Institute of Chartered Accountant of India (ICAI) and practicing continuously in India for the last 2 years as on 01/01/2025.
2. Firm should have at least 2 years of experience in working / consulting in taxation laws in Central / State level Government Organizations of India or in any State Government or Central Government Undertakings.
3. The firm should not have been banned / declared ineligible for corrupt and fraudulent practices by the Govt. of India / State Governments / govt. authorities and should not have any disciplinary proceedings pending against the firm with any govt. authority;
4. The firm should have average turnover of at least 10 lakhs during last financial year and should not have negative net worth.

**Scope of Work**

1. The scope of advisory shall cover the Income Tax Act, 1961 and Income Tax Rules, 1962;
2. To review and file necessary TDS filing (original / revised);
3. Downloading of TDS Certificates from TRACES website;
4. To guide and filing of various Forms with the income tax authorities;

**Cost Of Tender Form:-** Rs. 590/- only in the form of DD in favour of regional Accounts Officer CSPDCL Ambikapur .

**EMD:-**

The tenderers shall deposit earnest money of **Rs. 2000/- Rs. (Two Thousand)** only for the rate quoted strictly in accordance with instruction to the tenders in the tender specifications. The earnest money will be deposited in the form of DD in favour of regional Accounts Officer CSPDCL Ambikapur. No tender will be received or accepted without deposit of earnest money.

**Due Date:-**

01. Last date of sale of tender documents –up to 2.00 PM. On 24.03.25.

02. Last date of receipt of tender document duly filed up – up to 3.00 PM. On 24.03.25

03. Date of opening of tender offer – At 4.00 PM on 24.03.2025

**Note :-**

01. The undersigned reserve the right to reject any or all tender form's or accept any in full or part considered advantageous to the CSPDCL without assigning any reason.

02. This office will not be responsible for delay on any account in receipt or tender documents/earnest money.

**Executive Director (AR)  
C.S.P.D.C.L. Ambikapur**

# **CHHATTISGARH STATE POWER DISTRIBUTION COMPANY LTD.**

(A Government of Chhattisgarh Undertaking) (Successor Company of CSEB)

CIN : U40108CT2003SGC015822

Office- Chief Engineer (AR), CSPDCL, Ambikapur

Phone No. 07774-231654 Fax 07774-231655, website : www.cspdcl.co.in

“ TENDER – NOTICE”

TENDER SPECIFICATION No. CE/AR/PUR/Tender/2468 Dt. 03.03.2025

1. Particulars of Items : Outsourcing of CA firm for e-filing of TDS and other TDS related works of employees of CSPDCL Ambikapur Region for One Year.
2. Eligibility for Tender : Registered Suppliers for materials.
3. Cost of Tender Documents : Rs . 590/- (Rs. Five Hundred ninety Only)
4. Addl. Postal Charges if to be Sent through Regd. Post : Rs. 75/- (Rs. Seventy Five) Only
5. Last date of Sale of Tender Documents : Upto 2.00 PM on dtd. **24.03.2025**
6. Last date of Acceptance Of Tender Documents : Upto 3.00 PM on dtd. **24.03.2025**
7. Date & Time of Opening of Tender Offer. : At 4.30 PM on dtd. **24.03.2025**

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Tender Documents S. No. .... Date .....		

Tender Documents Issued to :- .....

Sold vide Postal Order /D.D.No. ....

**Executive Engineer (O)**  
**O/o Chief Engineer (AR)**  
**CSPDCL, Ambikapur**

Signature of tenderer

No.....Dt.....Tender document issued to.....  
M/s.....  
.....

Executive Engineer (O)  
O/o Chief Engineer (AR)  
CSPDCL, Ambikapur

## **PRICE BID**

Tender specification no. CE/AR/Tender/2468 /Ambikapur dt.03.03.2025

Due on. 24.03.2025

The undersigned here by tender and offer to CSPDCL Tender for Filling of quarterly E-TDS return (24Q) of Officer/Employees

Sl N.	PARTICULARS	Unite	Rates (inclusive of all charges)	Other taxes charges if any (including rates scale) payable extra.
01.	Base Rate for e-filing of TDS and other TDS related works of employees of CSPDCL Ambikapur Region	Per TAN		
02	TDS Entry Fee	Per Entry		

The undersigned undertake to observe and abide by the terms and conditions at the tender specification enclosed herewith.

Earnest money of Rs. 2000/- (Rs. Two thousand) only has been deposited to the Sr. AO/RAO, CSPDCL, Ambikapur vide demand draft No.....Dt..... drawn as.....

Signature of tenderer

Signature of tender along with  
Name, address and seal.

## **Terms and Conditions:-**

1. **Payment:** 100% payment including all taxes will be made within 30 days from the RAO, CSPDCL, No interest shall be payable in case of delay in payment.
2. **Consignee:** The Concern Executive Engineer of All Division.
3. **Taxes:** GST applicable as per rule.
4. **Penalty:** For delay in Contract work, penalty @ 0.5 % per week on part thereof subject to maximum 10% shall be levied.
5. **Any dispute:** Dispute arising out of the contract shall be subject to the jurisdiction of Courts at Ambikapur. Please acknowledge the receipt and execute the order promptly.
6. If more than one bidder gets same rate. Then lucky draw will be executing.
7. The undersigned reserves right to reject any or all the tender partly or fully without assigning any reason.
08. In the first envelope, the required Earnest Money Deposit fee & Tender Fee DD in proper form should be enclosed and details must be super scribed clearly as Tender name and No, EMD with amount, due date of opening, and name of firm with address, telephone/ mobile numbers for contact and addressed to Chief Engineer (AR), C.S.P.D.C.L., Ambikapur”.
09. The second envelope should be super scribed as “Technical Bid” Tender name and No. , due date of opening, and name of firm with address, telephone/ mobile numbers for contact and addressed to “Chief Engineer (AR), C.S.P.D.C.L., Ambikapur”. This envelope must contain all the documents in original issued from this office except the price bid. If the firm should be enclose all PQR supporting documents the same must be duly signed/ attested on each page and should be kept in envelope number – 2 only.
10. The third envelope should super scribed as “Price Bid” Tender name and No., due date of opening, and name of firm with address, telephone/ mobile numbers for contact and addressed to “Chief Engineer (AR), C.S.P.D.C.L., Ambikapur”. This envelope must contain only the price bid issued from this office attached with the tender documents in original.
11. All the three envelopes shall be kept in a 4th envelope and super scribed as “Tender No. and Date, due date of tender and Name of the firm with complete address, phone & mobile numbers for contact and must be addressed to “Chief Engineer (AR), C.S.P.D.C.L., Ambikapur.